

Academic Assessment and Quality Improvement Committee (AAQIC)
Department of Information Technology,
MET's Institute of Engineering, Bhujbal Knowledge City, Adgaon, Nashik-03.

Academic Assessment and Quality Improvement Committee (AAQIC) Minutes of Meeting

2025-26 SEM-I

Date: 5th Dec 2025

Venue: Hardware Lab.

Time: 11:00AM

Academic Assessment and Quality Improvement Committee (AAQIC) Meeting is scheduled on 5th December 2025 at 11:00 AM.

Sr. No.	Name	Sr. No.	Name
1	Dr. V. P. Wani	13	Prof. K R Ahire
2	Mr. Milind Tanksale	14	Prof. R D Deokar
3	Prof. N. L. Bhale	15	Prof. R C Sonawane
4	Dr. P. M. Yawalkar	16	Dr. K B Dhomse
5	Dr. S. V. Gumaste	17	Prof. K M Mahale
6	Mr Swapnil Khairnar	18	Prof. D. S. Shingate
7	Mr. Suyog Tajanpure	19	Prof. H R Khairnar
8	Mr. Ashok Kapse	20	Prof. T B Kushare
9	Dr. N. R. Kale	21	Mr. A. B. Valte
10	Dr. P. S. Lahane	22	Mr. Akshay Bhadle
11	Dr. K. A. Patil	23	Ms. Mrunalini Chaudhary
12	Prof. P E Patel		

Agenda:

The agenda for the meeting:

1. Introduction of new members
2. Analysis of End-Semester results of SE, TE, BE for the examinations conducted during the second half of the academic year 2024-25 (Concern class coordinator and Individual Subject Teacher).
[Result Analysis hardcopy duly signed by concern staff]
3. Discussion on guidelines prepared for Seminar Evaluation (Prof. Kishor Mahale).
[Process of seminar / Topic selection and procedure of conduction and evaluation]
4. Academic monitoring. (Prof. Kishor Mahale)
5. Review on the BE Projects. (Dr. Priti Lahane) [Process of Project / Topic selection and procedure of conduction and evaluation]
6. Analysis of Feedback for current semester. (Dr. Kirti Patil, Feedback files)
7. Guidelines for CCE/ Exam conduction as per NEP 2024 pattern syllabus. (Prof. Kunal Ahire)
8. Suggestions if any regarding revision of PSO, PEO of the department as per new NBA guidelines & NEP 2024 pattern syllabus. (Dr. Priti Lahane, Prof. Kunal Ahire)
9. Any other points.

Minutes of Meeting:

In the beginning AAQIC Departmental coordinator Prof. Reshma Sonawane welcomed all the members of AAQIC for academic audit in the academic year 2025-26. She gave an introduction of all members to the august gathering. Also parents as new members were introduced to all. She also read out the agenda focusing on objectives of implementing the actions suggested by the committee.

Hon'ble Principal Dr. V P. Wani appreciated the conduction of academic audit at regular intervals. Mr. Milind Tanksali, Prof Bhale N. L. were the chairperson of the meeting and Dr. S. V. Gumaste, Mr Swapnil Khairnar, Mr. Suyog Tajanpure and Mr. Ashok Kapse joined meeting as a committee member.

Agenda Point #2 Analysis of End-Semester results of SE, TE, BE for the examinations conducted during the second half of the academic year 2024-25

Result analysis of SE, TE, BE for End-Semester examinations of the second (even) semester were shared among committee members by class coordinators of the previous and current semester. First three toppers from each class and their percentile is also discussed.

Agenda Point#3 Discussion on guidelines prepared for Seminar Evaluation.

Prof. Kishor Mahale explained in detail the conduction of seminar. He explained how he have collected choices from students using google sheets. Also after reviewing choices from students according to expertise area guide allocation is done. He also explained how topic is selected based on recent trends in software industry.

Agenda Point#4 Academic monitoring

Prof. Kishor Mahale explained about getting subject choices from staff before start of semester. Also how attendance monitoring is done. He also explained about unit test conduction and results.. Prof. Mahale also explained about Internship drives being conducted to motivate TE students.

Agenda Point#5 Review on the progress of BE Projects.

Dr. Priti Lahane explained in detail the procedure of project topic selection along with current progress. She also explained how students are encouraged to participate in competitions. Prof. Shinagte explained his project group details.

Agenda Point#6 Analysis of Feedback for current semester

Dr. Kirti Patil discussed the procedure of student feedback. She also discussed about feedback on facilities. That is conducted once in year for each class. She also discussed about feedback analysis done.

Agenda Point#7. Guidelines for CCE/ Exam conduction as per NEP 2024 pattern syllabus.

Prof. Kunal Ahire briefed about new 2024 NEP pattern by SPPU. He also briefed about CCE, Final exam conduction for SE and TE, BE exam pattern of the university 30 marks insem and 70 marks end sem examination. He also explained about strategies being used for absent/fail/weak/bright students for better performance. He also highlighted on how case studies are been included in syllabus for better and practical application for different subjects in new syllabus.

Agenda Point#8. Suggestions if any regarding revision of PSO, PEO of the department as per new NBA guidelines & NEP 2024 pattern syllabus.

HOD Dr. Kale madam highlighted the syllabus revision as per 2024 NEP pattern by SPPU university and the need for revision of PEO , PSO statements of the department to align with revised syllabus and revised NBA guidelines effective January 2025.

Current PEO, PSO statements of the department shared with all panel members and she asked for their suggestions so as to incorporate while revision of these statements.

Any other points

Prof. Harshal Khairnar explained about spoken tutorials being conducted. Also MOOC and Nptel certifications were explained. Prof Mahale also discussed about Classifying and training students based on their expertise. Also he explained that emphasis should be on logic building.

Various Suggestions given by Panel

1. Mr. Tanksale sir suggested to create competitive spirit between students by felicitating toppers from test or by recognizing student of the month
2. Mr. Tanksale suggested to look for industry approachable project topics for implementation as BE Project.
3. Prof. Bhale suggested to collect the staff feedback from passed out students too.
4. Mr. Tanksale suggested to include specific pointers for staff feedback like keeps course contents updated with industry trends, encourages innovation and independent thinking etc.
5. Panel asked for some time for reframing and suggesting keywords of PEO, PSO for further discussion.

Vote of Thanks

Dr. N. R. Kale delivered the vote of thanks and assured the committee to improve academics as per suggestions provided by the committee.

The meeting has been summarized with review and confirmation of the above-mentioned points.

Circulate to all members needed for action


Dr. N. R. Kale
HOD