

Date: 20/09/2024.

To,

Prof. Dr. Deepak Sonje

GES, R.H.Sapat COE,

Nashik

Sub: Invitation to conduct Academic Audit as a member of DAB for Electrical Engineering Department on date 20/09/2024

Respected sir,

With reference to above subject, we would like to invite you to conduct Academic Audit for the year 2024-25 (SEM-I) as a leading member of Departmental Advisory Board committee for giving guidance to the faculty members and department for improvements in the regular monitoring of teaching learning process and overall development.


Thanking you,

Yours faithfully



Head of Department

(Dept. of Electrical Engg.)

Received


Date: 20/09/2024

Conduction Letter

To,
Prof. Dr. Deepak Sonaje.
Professor,
Dept. of Electrical Engineering,
R.H. Sapat COE, Nashik.

Subject: Regarding conduction of Departmental Advisory Board (DAB) meeting.

Dear Sir,

On behalf of department of Electrical Engineering I would like to thanks you for attending DAB meeting dated on Friday 20/09/24 and providing your valuable guidelines.

Thanking you!

Recd
B.S.M.



Regards,
Prof. Dr.D.P.Kadam,
Head of Department,
Dept. of Electrical Engg.,
MET BKC IOE, Nashik

Date: 20/09/2024

Conduction Letter

To,
Prof. Dr. Deepak Sonaje.
Professor,
Dept. of Electrical Engineering,
R.H. Sapat COE, Nashik.

Subject: Regarding conduction of Departmental Advisory Board (DAB) meeting.

Dear Sir,

On behalf of department of Electrical Engineering I would like to thanks you for attending DAB meeting dated on Friday 20/09/24 and providing your valuable guidelines.

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B. Sapat

Am

Regards,
Prof. Dr.D.P.Kadam,
Head of Department,
Dept. of Electrical Engg.,
MET BKC IOE, Nashik

Date: 20/09/2024.

To,

Mr. Pankaj M. Patil

Additional Executive Engineer,

MSETCL, Nashik

Sub: Invitation to conduct Academic Audit as a member of DAB for Electrical Engineering Department on date 20/09/2024

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Head of Department

(Dept. of Electrical Engg.)

Received


Date: 20/09/2024

Internal Note

Dear All,

All concern staff member hereby informed that a meeting of Departmental Advisory Board (DAB) is scheduled on 20/09/2024 at MS Laboratory of department of Electrical Engineering at 11.00 am.

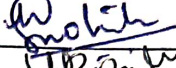
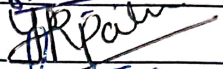


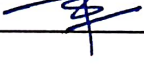
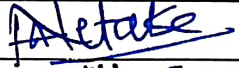




Agenda of Meeting:

1. Schedule formation of academic activities.
2. Plan for STTP, workshop, expert talk, industry visit and guest lectures.
3. Mentoring and slow learners' activities.
4. NBA documentation overview
5. Project and Seminar



**Prof. Dr.D.P.Kadam,
Head of Department,
Dept. of Electrical Engg.,
MET's BKC IOE, Nashik**

Following committee members were present for meeting.

Sr. No.	Name of Staff	Signature
1	Prof. Dr. U.L.Mohite	
2	Prof.Y.R.Patni	
3	Prof.K.S.Kulkarni	
4	Prof R.J.Nikam	
5	Prof.T.P.Pandhi	
6	Prof.K.T.Ugale	
7	Prof.A.A.Netake	
8	Prof. Diksha Ahire	
9	Prof. Nilesh Dabe	
10	Prof. G.B.Polade	
11	Prof. D.V.malkhede	
12		



Prof. Dr.D.P.Kadam,
Head of Department,
Dept. of Electrical Engg.,
MET's BKC IOE, Nashik

Date: 20/09/2024

Conduction Letter

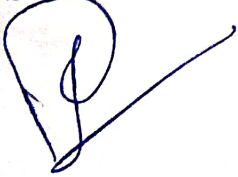
To,
Mr.Pankaj Patil
Additional Executive Engineer,
MSETCL, Nashik

Subject: Regarding conduction of Departmental Advisory Board (DAB) meeting.

Dear Sir,

On behalf of department of Electrical Engineering I would like to thanks you for attending DAB meeting dated on friday 20/09/2024 and providing your valuable guidelines.

Thanking you!

Received




Regards,
Prof. Dr.D.P.Kadam,
Head of Department,
Dept. of Electrical Engg.,
MET BKC IOE, Nashik

Date: 20/09/2024

Conduction Letter

To,
Mr.Pankaj Patil
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MSETCL, Nashik


Subject: Regarding conduction of Departmental Advisory Board (DAB) meeting.

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Thanking you!

Received
D


Regards,
Prof. Dr.D.P.Kadam,
Head of Department,
Dept. of Electrical Engg.,
MET BKC IOE, Nashik

**MET's Institute of Engineering
Bhujbal Knowledge City
Department of Electrical Engineering.**

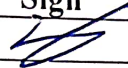


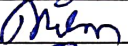


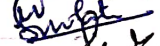
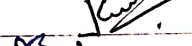

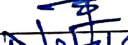
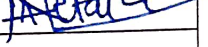



Academic Assessment and Quality Improvement Committee (AAQIC) Meeting.

Attendance Sheet

Venue: Electrical Machine Lab.

Date: 20/09/24 **Time:** 10.00 am

Attendance for meeting of Academic Assessment and Quality Improvement Committee was conducted on 20th sep 2024 at 11.00 am at Electrical Machine Lab. Following members of the committee and faculty were present for the meeting:

Sr. No.	Name	Designation	Sign
1	Dr. V.P.Wani	Principal	
2	Dr. Deepak Sonje Prof. R.S.Sapat COE, Nashik	Committee Member.	
3	Mr. P.M. Patil Additional Executive Engineer MSETCL, Nashik	Committee Member.	
4	Dr. D.P.Kadam	Committee Member.	
5	Prof. R.J.Nikam	Committee Member.	
6	Prof. Y.R.Patni	Committee Member.	
7	Prof. U.L. Mohite	Faculty Member.	
8	Prof.K.S.Kulkarni	Faculty Member.	
9	Prof. D.S.Jain Malkhede	Faculty Member.	
10	Prof. T.P.Pandhi	Faculty Member.	
11	Prof.A.A. Netake	Faculty Member.	
12	Prof. K.T. Ugale	Faculty Member.	
13	Prof. Diksha Ahire	Faculty Member	
14.	Prof. Goraksh Polade	Faculty Member	

Agenda:

- Analysis of End -Semester results of FE, SE, TE, BE for the first semester examinations.
- Preparation for End-Semester Examination of SE, TE, BE and completion of syllabus.
- Analysis and corrective actions for Students Feedback during current semester.
- Discussion on progress evaluation of BE Projects.
- Guidelines for slow learner and remedial actions for improvement.
- Fulfillment of Audit course II & IV.
- Industrial Linkage with Department for increasing placement ratio.
- Encouragement for In plant Training for practical skill development among the students.
- NBA Preparation.

MET's Institute of Engineering
Bhujbal Knowledge City
Department of Electrical Engineering.

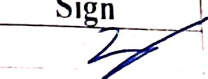
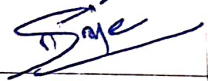

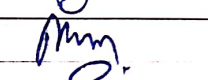

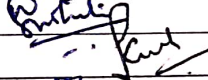

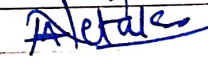
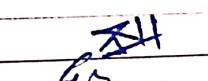

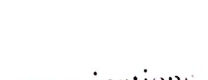
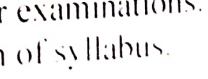
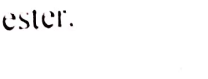

Academic Assessment and Quality Improvement Committee (AAQIC) Meeting.

Attendance Sheet

Venue: Electrical Machine Lab.

Date: 20/09/24 **Time:** 10.00 am

Attendance for meeting of Academic Assessment and Quality Improvement Committee was conducted on 20th sep 2024 at 11.00 am at Electrical Machine Lab. Following members of the committee and faculty were present for the meeting:

Sr. No.	Name	Designation	Sign
1	Dr. V.P.Wani	Principal	
2	Dr. Deepak Sonje Prof. R.S.Sapat COE, Nashik	Committee Member.	
3	Mr. P.M. Patil Additional Executive Engineer MSETCL, Nashik	Committee Member.	
4	Dr. D.P.Kadam	Committee Member.	
5	Prof. R.J.Nikam	Committee Member.	
6	Prof. Y.R.Patni	Committee Member.	
7	Prof. U.L. Mohite	Faculty Member.	
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9	Prof. D.V.Jain Malkhede	Faculty Member.	
10	Prof. T.P.Pandhi	Faculty Member.	
11	Prof.A.A. Netake	Faculty Member.	
12	Prof. K.T. Ugale	Faculty Member.	
13	Prof D. Ahire	Faculty Member	
14	Prof. G. Pokhade	Faculty Member	

Agenda:

- Analysis of End -Semester results of FE, SE, TE, BE for the first semester examinations.
- Preparation for End-Semester Examination of SE, TE, BE and completion of syllabus.
- Analysis and corrective actions for Students Feedback during current semester.
- Discussion on progress evaluation of BE Projects.
- Guidelines for slow learner and remedial actions for improvement.
- Fulfillment of Audit course II & IV.
- Industrial Linkage with Department for increasing placement ratio.
- Encouragement for In plant Training for practical skill development among the students
- NBA Preparation.

Date: 20/09/2024.

To,

Prof. Dr. Deepak Sonje

GES, R.H.Sapat COE,

Nashik

Sub: Invitation to conduct Academic Audit as a member of DAB for Electrical Engineering Department on date 20/09/2024

Respected sir,

With reference to above subject, we would like to invite you to conduct Academic Audit for the year 2024-25 (SEM-I) as a leading member of Departmental Advisory Board committee for giving guidance to the faculty members and department for improvements in the regular monitoring of teaching learning process and overall development.

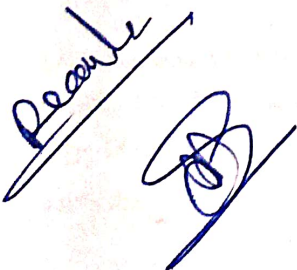
Thanking you,

Yours faithfully



Head of Department

(Dept. of Electrical Engg.)



Minutes:

HOD , Dr. Deepak kadam requested Dr. Deepak Sonje to chair the meeting. At the start of meeting, HOD Dr. D.P.Kadam welcomed all the members of DAB, faculty and read out the agenda of meeting. Dr. Deepak Kadam, shared views and focused on various aspects like methodology adopted for teaching and learning, results, expert suggestions and their implementation. He also gave stress on need to perform academic audit at regular intervals (once in Semester). He further suggested to focus specifically on practical problems that supports to achieve overall academic improvement. He further suggested that faculty members should plan for giving inputs beyond academics in fulfilling the Program objectives.

Agenda Point #1 Analysis of End-Semester results of FE, SE, TE, BE for the first semester examinations.

Result analysis of FE, SE, TE, BE for End-Semester examinations of First semester were Discussed among committee members.

Against Poor results Mr. P.M. Patil for some subjects, he suggested remedial actions must be taken over backlog students (slow learners) and must focus on exam writing skills He also appreciated the results of some subjects whose overall results at University level are comparatively low and give guidelines for further improvements.

Agenda Point#2 Preparation for End-Semester Examination of SE, TE, BE and completion of syllabus.

Dr. D. P. Kadam informed about the term end dates of FE, SE, TE and BE and schedule of oral Practical examinations.

Mr. P.M. Patil informed to Faculties complete the syllabus and prepare question bank for their respective subjects and get practiced by students to improve results of respective subjects. Mr. P.M. Patil pointed that students do not devote much time for reading the Reference books they must be encouraged to read reference books rather than text books and refer own prepared notes.

Agenda Point#3 Analysis and corrective actions for Students Feedback during current semester.

Corrective actions on Student's feedback , DAB meet is been implemented. Staffs have implemented the MCQ practice, Group discussions.

Agenda Point #4 Discussion on progress evaluation of BE Projects.

Discussion on Deadline for completion of BE Project based on current progress of their project work. Dr. D.P. Kadam informed the members about the number of student Publications till date. Mr. P.M. Patil appreciated for student's publications and also suggested student's participation in various State and National Level Project Competitions for more exposure.

Agenda Point #5 Guidelines for slow learner and remedial actions for improvement.

Prof.Dr U.L. Mohite discussed present system for slow learner students and remedial actions those are implemented. Mr. P.M. Patil asked to identify the slow learners through their previous

examination results. He insisted department should conduct extra coaching and concept clearing sessions for these identified students and these students must through counseling sessions and rectify their problems towards poor performance

Agenda Point #6 Fulfillment of Audit course .

Prof. U.L. Mohite and Prof. D.P Kadam presented the details of contents seminars and Workshops conducted towards fulfillment of Audit Course.

Mr. P.M. Patil suggested to carry site visits in solar and wind related industries for Audit course- and additional hands on practice workshop.

Agenda Point #7 Industrial Linkage with Department for increasing placement ratio.

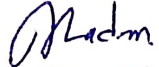
Mr. P.M. Patil have suggested to increase the industrial linkage to improve the placement ratio. Sign MOU's and formation of Department level T&P. Dr. D.P. Kadam informed to Department T&P Coordinator to see the MOU's and T&P related activities to improve placement.

Agenda Point #8 Encouragements for Implant Training for practical skill development among the students.

Mr. P.M. Patil suggested members to increase students count in Implant Training starting from Second / Third Year Engineering itself so that industrial technical awareness will improve among the students. Dr. D.P. Kadam informed the class Coordinators to take follow up with students for Implant training and providing the necessary documents required to students for Implant Training and other skill development programmes

Agenda Point # 9 NBA second cycle Preparation

NBA Guidance given by Dr. Deepak Sonje on respective criteria and overall documentation process was reviewed, he suggested some important points on NBA accreditation process and how the documentation should be and also guided about OBE philosophy practices. The CO-PO Mapping , Target attainment , direct and indirect methods were overviewed. From the NBA compliance report, some queries regarding PEO 1 were mentioned by NBA team. A detail discussion about framed PEO's was done and it was decided to change few words from PEO 1 and accordingly PEO 1 was changed.


Head of Department
(Dept. of Electrical Engg.)

Bhujbal Knowledge City, Nashik
MET's Institute of Engineering
Department of Electrical Engineering

➤ **OLD PEO's**

PEO1	To prepare graduates to examine real-world technological issues in industry, research, and academia connected to power, information, and electrical devices and to offer solutions that are both economically viable and socially acceptable
PEO2	Practice ethical and technical standards, communicate to colleagues and society
PEO3	Take up a variety of jobs, including those as engineers, consultants, and business owners
PEO4	Display leadership qualities at work and carry out professional activities on a global scale for the design, simulation, and analysis of electrical systems

➤ **NEW PEO's**

PEO1	Graduates will be able to examine real-world technological issues in industry, research, and academia connected to power, information, and electrical devices and to offer solutions that are both economically viable and socially acceptable
PEO2	Practice ethical and technical standards, communicate to colleagues and society
PEO3	Take up a variety of jobs, including those as engineers, consultants, and business owners
PEO4	Display leadership qualities at work and carry out professional activities on a global scale for the design, simulation, and analysis of electrical systems



HOD

Department of Electrical Engineering

Bhujbal Knowledge City

Adgaon, Nashik - 422 003.

INSTITUTE OF ENGINEERING

Voucher No. :

Date : 20/9/24

Account :

Dept. of Elect. Engg. (Dept. Advisory Board) debit

Particulars	Amount
Academic Audit in Electrical Department by Dr. Deepak Sonje	2000/-
Prof. R.S. Sapat College of Engg, Nashik	
Conduct Academic Audit mid Sem-I 2024-25	
Cash / Cheque :	
Amount in words : Two Thousand Only	Total 2000/-

HOI

Accountant

Receiver's Signature

Bhujbal Knowledge City

Adgaon, Nashik - 422 003.

INSTITUTE OF ENGINEERING

Voucher No. :

Date : 20/9/24

Account :

Dept. of Elect. Engg. Departmental Advisory Board debit

Particulars	Amount
Dr. P. M. Patil	2000/-
Additional Executive Engg. MSETCL Nashik	
Conduct Academic Audit mid Sem-I 2024-25	
Cash / Cheque :	
Amount in words : Two Thousand Only	Total 2000/-

HOI

Accountant

Receiver's Signature

oh attached
12/9/2024
BZ

Date: 20/09/2024

To,
The Principal,

MET'S IOE, Nashik.

Sub: Honorarium for Member of the DAB (Departmental Advisory Board) Committee for academic audit and quality improvement.

Respected sir,

A meeting of the members of Departmental Advisory Board committee is organized on 20/09/2024 at 11.00 AM. The following external members of the committee will be attending the meeting and give guidelines to the faculty members for improvements.

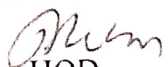
- 1) Dr. Deepak Sonje, (Professor, Electrical Engg. Dept., R. S. Sapat COE, Nashik)
- 2) Mr. Pankaj M. Patil (Additional Executive Engineer, MSETCL, Nashik).

You are requested to sanction honorarium of Rs. 4000/- (2000/- each) for the external members.

Thanking you

Agenda:

1. Progress of semester teaching, submission schedule and oral practical schedule.
2. Analysis of End-Semester results of FE, SE, TE, BE for the first semester examinations.
3. Preparation for End-Semester Examination of SE, TE, BE.
4. Analysis and corrective actions for Students Feedback during current semester.
5. Discussion on progress evaluation of BE Projects and TE Seminar
6. Guidelines for slow learner and remedial actions for improvement.
7. Fulfillment of Audit course
8. Encouragement for Implant Training for practical skill development among staff and student.
9. NBA Documentation
10. Other academic related discussion

Yours faithfully,

HOD

Electrical Engg. Dept

Date: 20/09/2024.

To,

Prof. Dr. Deepak Sonje

GES, R.H.Sapat COE,

Nashik

Sub: Invitation to conduct Academic Audit as a member of DAB for Electrical Engineering Department on date 20/09/2024

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Thanking you,

Yours faithfully



Head of Department

(Dept. of Electrical Engg.)

Recd


Ok allowed.

2/4/2025

Date: 2/04/2025

ASZ

To,

The Principal,

MET'S IOE, Nashik.

Sub: Honorarium for Member of the DAB (Departmental Advisory Board) Committee for academic audit and quality improvement.

Respected sir,

A meeting of the members of Departmental Advisory Board committee is organized on 12/04/2025 at 2.00 PM. The following external members of the committee will be attending the meeting and give guidelines to the faculty members for improvements.

- 1) Prof. Dr. Deepak Sonje, (Professor, Electrical Engg. Dept., R. S. Sapat COE, Nashik)
- 2) Mr. Pankaj M. Patil (Additional Executive Engineer, MSETCL, Nashik).

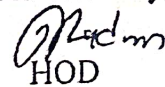
You are requested to sanction honorarium of Rs. 4000/- (2000/- each) for the external members.

Thanking you

Agenda:

1. Progress of semester teaching, submission schedule and oral practical schedule.
2. Analysis of End-Semester results of FE, SE, TE, BE for the first semester examinations.
3. Preparation for End-Semester Examination of SE, TE, BE.
4. Analysis and corrective actions for Students Feedback during current semester.
5. Discussion on progress evaluation of BE Projects.
6. Guidelines for slow learner and remedial actions for improvement.
7. Fulfillment of Audit course
8. Encouragement for Implant Training for practical skill development among staff and student.
9. Overview of NBA second cycle and documentation.
10. Syllabus discussion about 2024 pattern.

Yours faithfully,


HOD

Electrical Engg. Dept

Bhujbal Knowledge City

Adgaon, Nashik - 422 003.

INSTITUTE OF ENGINEERING

Voucher No.:

Date: 12/04/25

Account: ACADEMIC AUDIT

debit

Particulars	Amount
Mr. PANKAJ PATIL (EXECUTIVE ENGG MSES)	2000/-
HONOURARIUM FOR ACADEMIC AUDIT	
ELECTRICAL ENGG DEPT.	
Cash / Cheque :	
Amount in words : TWO THOUSAND ONLY	Total
	2000/-

HQI
Accountant

Receiver's Signature

Date: 11/04/2025.

To,

Mr. Pankaj M. Patil

Additional Executive Engineer,

MSETCL, Nashik

Sub: Invitation to conduct Academic Audit as a member of DAB for Electrical Engineering Department on date 12/04/2025

Respected sir,

With reference to above subject, we would like to invite you to conduct Academic Audit for the year 2024-25 (SEM-II) as a leading member in Departmental Advisory Board for giving guidance to the faculty members and department for improvements in the regular monitoring of teaching learning process and overall development.

Thanking you,

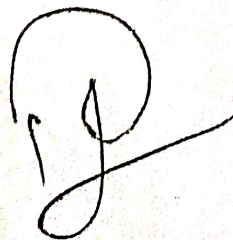
Yours faithfully



Head of Department

(Dept. of Electrical Engg.)

Received.



Date: 12/04/2025

Conduction Letter

To,
Mr.Pankaj Patil
Additional Executive Engineer,
MSETCL, Nashik

Subject: Regarding conduction of Departmental Advisory Board (DAB) meeting

Dear Sir,

On behalf of department of Electrical Engineering I would like to thanks you for attending meeting dated on saturday 12/04/2025 and providing your valuable guidelines.

Thanking you!

Received
D

A. Am

Regards,
Prof. Dr.D.P.Kadam,
Head of Department,
Dept. of Electrical Engg.,
MET BKC IOE, Nashik

Kirti kulkarni here 3:32 PM ✓✓

From MET 3:32 PM ✓✓

Good evening sir 9:30 PM ✓✓

Gentle reminder 9:30 PM ✓✓

To send your resume and bank
account details 9:30 PM ✓✓

Yes mam
Sorry I just reached home
I will send resume on morning

10:13 PM

Pankaj Maruti Patil
SBI Nashik Rd.
10551580657
IFSC SBIN0001247

10:15 PM

BE Electrical
ME Control System
5 years of Teaching experience
At SVM College of Engineering,
Sinnar
& KKWagh COE Nashik

18 years experience in power System
at MSETCL

10:19 PM

Today



9:28 AM ✓✓



Bhujbal Knowledge City
Adgaon, Nashik - 422 003.

INSTITUTE OF ENGINEERING

Voucher No.:

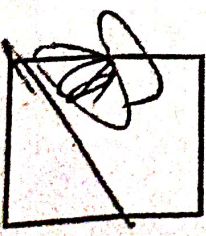
Date: 12/04/25

Account: ACADEMIC AUDIT debit

Particulars	Amount
Prof. DEEPAK SONTE (ASSOCIATE PROF.)	2000/-
HONORARIUM FOR ACADEMIC AUDIT	
GODKHALE EDUCATION SOCIETY NASHIK.	
Cash / Cheque :	
Amount in words : TWO THOUSAND ONLY	Total
	2000/-


AHOI

Accountant



Receiver's Signature



Date: 11/04/2025.

To,

Prof. Dr. Deepak Sonje

GES, R.H.Sapat COE,

Nashik

Sub: Invitation to conduct Academic Audit as a member of DAB for Electrical Engineering Department on date 12/04/2025

Respected sir,

With reference to above subject, we would like to invite you to conduct Academic Audit for the year 2024-25 (SEM-II) as a leading member of Departmental Advisory Board committee for giving guidance to the faculty members and department for improvements in the regular monitoring of teaching learning process and overall development.

Thanking you,

Yours faithfully



Head of Department

(Dept. of Electrical Engg.)

Recd
[Signature]

Date: 12/04/2025

Conduction Letter

To,
Prof. Dr. Deepak Sonaje.
Professor,
Dept. of Electrical Engineering,
R.H. Sapat COE, Nashik.

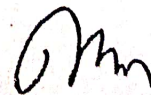
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Thanking you!

Read
/



Regards,
Prof. Dr.D.P.Kadam,
Head of Department,
Dept. of Electrical Engg.,
MET BKC IOE, Nashik

FACULTY PROFILE

Dr. Deepak Murlidhar Sonje

Associate Professor

Department of Electrical Engineering

4, Daksh Avenue, Kamodnagar,

Indiranagar, Nashik

Mob: 9922371235

Email ID: deepak.sonje@ges-coengg.org



QUALIFICATION

- Ph.D awarded in Electrical Engineering with thesis titled, "Advanced Techniques for Fault Detection and Classification in Induction Motor", from Sardar Vallabhbhai National Institute of Technology (SVNIT) Surat, Gujarat in June-2019.
- Postgraduate (ME) in Electrical Engineering (Control System) in 2009 with First class (64%) from KKWIEER, Nashik, Savitribai Phule Pune University, Pune.
- Graduated in Electrical Engineering (BE) in the year 1999 with first class and distinction (70.07%) from Government College of Engineering Karad, Shivaji University, Kolhapur, Maharashtra.

TEACHING EXPERIENCE

Current experience: Working as Associate Professor in Electrical Engineering at GES's RHSCOEMS&R, Nashik.

Designation	Employer	From	To
Associate Professor	GES's RHSCOEMS&R, Nashik	05/09/2019	Continuing
Assistant Professor	GES's RHSCOEMS&R, Nashik	08/08/2010	04/09/2019
Senior Lecturer	N.D.M.V.P's College of Engineering, Nashik	26/07/2007	07/08/2010
Lecturer	N.D.M.V.P's College of Engineering, Nashik	23/06/2005	25/06/2006
Lecturer	S.N.J.B. College of Engineering, Chandwad, Nashik	June 2004	May 2005
Lecturer	K. K. W. College of Engineering, Nashik	10/09/2001	31/05/2004

62201375109

Savitribai Phule Pune University
Ganeshkhind Road,
Pune -411007

BANK ACCOUNT INFORMATION

- 1) Account Holder Name : deepak murliidhar sonje
- 2) College / Institute Name : Gokhale Education Society's R. H. Sapat College of Engineering, Management Studies & Research
- 3) Permanent Address : 4, Daksh Avenue, Kamodnagar, Indiaranagar, Nashik 422009
- 4) Email-Id : deepaksonje123@gmail.com
- 5) Mobile No : 9922371235
- 6) Pan No : APTPS1354M
- 7) Bank Name : Bank of Maharashtra
- 8) Branch Name : Nashik City
- 9) Branch Address : Janmangal , Tilak Road, Nasik
- 10) Bank Account No : 68001130466
- 11) Bank A/c Type : Savings
- 12) Bank A/C Handling : Single
- 13) Brach Code (In case of Nationalised bank other than Bank of Maharashtra) : 0014
- 14) IFSC : MAHB0000014
- 15) MICR : 422014007

Date :
Place :

Signature

CERTIFICATE FROM THE BANK MANAGER

I hereby certify that Bank, Branch, Account No. & other Bank details of the Account holder are correct.

Branch Manager Signature & Seal

Am

[Signature]

Date: 11/04/ 2025

Internal Note

Dear All,

All concern staff member hereby informed that a meeting of Departmental Advisory Board (DAB) is scheduled on 12/04/2025 at MS Laboratory of department of Electrical Engineering at 12.00 pm.


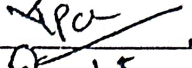
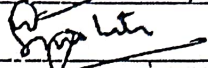
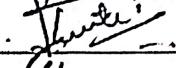

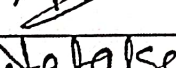
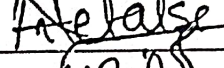
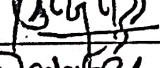

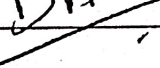
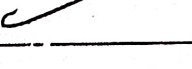
Agenda of Meeting:


1. Schedule formation of academic activities.
2. Plan for STTP, workshop, expert talk, industry visit and guest lectures.
3. Mentoring and slow learners' activities.
4. NBA documentation overview
5. Project and Seminar
6. Overview of NBA second cycle and NAAC documentation.
7. Syllabus discussion about 2024 pattern.



**Prof. Dr.D.P.Kadam,
Head of Department,
Dept. of Electrical Engg.,
MET's BKC IOE, Nashik**

wing committee members were present for meeting.

Sr. No.	Name of Staff	Signature
1	Prof. R.J.Nikam	
2	Prof. Y.R.Patni	
3	Prof. Dr. U.L. Mohite	
4	Prof. K.S.Kulkarni	
5	Prof. G.B.Polade	
6	Prof. T.P.Pandhi	
7	Prof.A.A. Netake	
8	Prof. K.T. Ugale	
9	Prof. N.P.Dabe	
10	Prof. B.V.Deshmukh	
11		
12		


Prof. Dr.D.P.Kadam,
Head of Department,
Dept. of Electrical Engg.,
MET's BKC IOE, Nashik

MET's Institute of Engineering
Bhujbal Knowledge City
Department of Electrical Engineering.



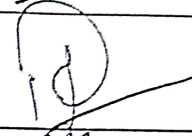


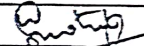
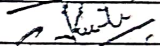

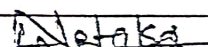
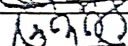
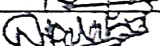
Departmental Advisory Board Meeting

Attendance Sheet

Venue: Material Science Lab.

Date: 12/04/25 Time: 12.00 pm

A meeting of Departmental Advisory Board for Academic Assessment/ Audit and Quality Improvement was conducted on 12 April 2025 at 12.00 pm in Material Science Lab.. Following members of the committee and faculty were present for the meeting:

Sr. No.	Name	Designation	Sign
1	Dr. V.P.Wani	Principal	
2	Dr. Deepak Sonje Prof. R.S.Sapat COE, Nashik	Committee Member.	
3	Mr. P.M. Patil Additional Executive Engineer MSETCL, Nashik	Committee Member.	
4	Dr. D.P.Kadam	HOD	
5	Prof. R.J.Nikam	Faculty Member	
6	Prof. Y.R.Patni	Faculty Member.	
7	Prof. U.L. Mohite	Faculty Member.	
8	Prof.K.S.Kulkarni	Faculty Member.	
9	Prof. G.B.Polade	Faculty Member.	
10	Prof. T.P.Pandhi	Faculty Member.	
11	Prof.A.A. Netake	Faculty Member.	
12	Prof. K.T. Ugale	Faculty Member.	
13	Prof. N.P.Dabe	Faculty Member	
14.	Prof . B.V.Deshmukh	Faculty Member	

Agenda:

- Analysis of End -Semester results of FE, SE, TE, BE for the first semester examinations.
- Preparation for End-Semester Examination of SE, TE, BE and completion of syllabus.
- Analysis and corrective actions for Students Feedback during current semester.
- Discussion on progress evaluation of BE Projects.
- Guidelines for slow learner and remedial actions for improvement.
- Fulfillment of Audit course II & IV.
- Industrial Linkage with Department for increasing placement ratio.
- Encouragement for In plant Training for practical skill development among the students.
- NBA second cycle Preparation.

- Report of slow learner , Bright students and Mentor report
- Syllabus discussion on 2024 pattern

Minutes:

Principal, Dr. V. P. Wani requested Dr. Deepak Sonje to chair the meeting. At the start of meeting, HOD Dr. D.P.Kadam welcomed all the members of DAB, faculty and read out the agenda of meeting. Honorable Principal Dr. V P. Wani, shared views and focused on various aspects like methodology adopted for teaching and learning, results, expert suggestions and their implementation. He also gave stress on need to perform academic audit at regular intervals (once in Semester). He further suggested to focus specifically on practical problems that supports to achieve overall academic improvement. He further suggested that faculty members should plan for giving inputs beyond academics in fulfilling the Program objectives.

Agenda Point #1 Analysis of End-Semester results of FE, SE, TE, BE for the second semester examinations.

Result analysis of FE, SE, TE, BE for End-Semester examinations of First semester were Discussed among committee members.

Against Poor result of some subjects Mr. P.M. Patil suggested remedial actions must be taken over backlog students (slow learners) and must focus on exam writing skills He also appreciated the results of subjects . He suggested some techniques and methodology to improve results in academics. He also recommended to arrange Industrial visits to improve more practical insights

Agenda Point#2 Preparation for End-Semester Examination of SE, TE, BE and completion of syllabus.

Dr. D. P. Kadam informed about the term end dates of FE, SE, TE and BE and schedule of oral Practical examinations.

Mr. P.M. Patil informed to Faculties complete the syllabus and prepare question bank for their respective subjects and get practiced by students to improve results of respective subjects. Mr. P.M. Patil pointed that students do not devote much time for reading the Reference books they must be encouraged to read reference books rather than text books and refer own prepared notes.

Agenda Point #3 Discussion on progress evaluation of BE Projects.

Discussion on Deadline for completion of BE Project based on current progress of their project work. Dr. D.P.Kadam informed the members about the number of student Publications till date. Mr. P.M. Patil appreciated for student's publications and also suggested students participation in various State and National Level Project Competitions for more exposure. More Industry interaction will make students more productive in engineering field.

Agenda Point #4 Guidelines for slow learner and remedial actions for improvement.

Prof. K.S. Kulkarni discussed present system for slow learner students and remedial actions those are implemented. Mr. P.M. Patil asked to identify the slow learners through their previous examination results. He insisted department should conduct extra coaching and concept clearing sessions for these identified students and these students must through counseling sessions and rectify their problems towards poor performance. All there mentoring data has to be signed and documentation for the same should be maintained.

Agenda Point #5 Fulfillment of Audit course II & IV.

Prof. T.P. Pandhi and Prof. A.A. Netake presented the details of contents seminars and Workshops conducted towards fulfillment of Audit Course-I and Audit Course-III.

Mr. P.M. Patil suggested to carry site visits in solar and wind related industries for Audit course-I and additional hands on practice workshop for Audit Course-III.

Agenda Point #6 Industrial Linkage with Department for increasing placement ratio.

Mr. P.M. Patil have suggested to increase the industrial linkage to improve the placement ratio. Sign MOU's and formation of Department level T&P. Dr. D.P.Kadam informed to Department T&P Coordinator to see the MOU's and T&P related activities to improve placement.

Agenda Point #7 Encouragements for Implant Training for practical skill development among the students.

Mr. P.M. Patil suggested members to increase students count in Implant Training starting from Second / Third Year Engineering itself so that industrial technical awareness will improve among the students. Dr. D.P. Kadam informed the class Coordinators to take follow up with students for Implant training and providing the necessary documents required to students for Implant Training and other skill development programmes

Agenda Point # 8 NBA second cycle Preparation / Improvement suggested

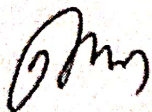
Dr. Deepak Sonje and Mr. P.M. Patil congratulated Electrical Department for NBA Accreditation. They overviewed all the compliance suggested by accreditation team and suggested work and remedy for the same. All the documentation process for NBA accreditation was overviewed.

Agenda Point # 9 NBA Second cycle preparation

The external committee members congratulated the department for NBA accreditation and suggested guidelines for NBA cycle 2 preparation.

Agenda Point # 11 Report of slow learner , Bright students and Mentor report
The committee members suggested the faculty members to take out the count of slow learner and bright students and work on their interim development as well. Also mentor were guided how to mentor the students for their overall development.

Agenda Point # 12 Syllabus discussion on 2024 Pattern
As the syllabus is changed from 2019 pattern to 2024 pattern , the scheme of new syllabus which is introduced for SE was overlooked and teaching methodology was discussed.



Head of Department
Dept. of Electrical Engg.)



Principal

Ok allowed.

2/4/2025

Date: 2/04/2025

ASZ

To,
The Principal,
MET'S IOE, Nashik.

Sub: Honorarium for Member of the DAB (Departmental Advisory Board) Committee for academic audit and quality improvement.

Respected sir,

A meeting of the members of Departmental Advisory Board committee is organized on 12/04/2025 at 2.00 PM. The following external members of the committee will be attending the meeting and give guidelines to the faculty members for improvements.

- 1) Prof. Dr. Deepak Sonje, (Professor, Electrical Engg. Dept., R. S. Sapat COE, Nashik)
- 2) Mr. Pankaj M. Patil (Additional Executive Engineer, MSETCL, Nashik).

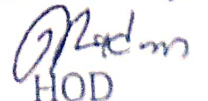
You are requested to sanction honorarium of Rs. 4000/- (2000/- each) for the external members.

Thanking you

Agenda:

1. Progress of semester teaching, submission schedule and oral practical schedule.
2. Analysis of End-Semester results of FE, SE, TE, BE for the first semester examinations.
3. Preparation for End-Semester Examination of SE, TE, BE.
4. Analysis and corrective actions for Students Feedback during current semester.
5. Discussion on progress evaluation of BE Projects.
6. Guidelines for slow learner and remedial actions for improvement.
7. Fulfillment of Audit course
8. Encouragement for Implant Training for practical skill development among staff and student.
9. Overview of NBA second cycle and documentation.
10. Syllabus discussion about 2024 pattern.

Yours faithfully,


HOD



Nashik, Maharashtra, India
2yr2+777, Adgaon Rd, Bhujbal Knowledge City, Sagar
Village, Nashik, Maharashtra 422207, India
Lat 20.0408° Long 73.85036°
12/04/2025 10:36 AM GMT +05:30

Google