

MET's Bhujbal Knowledge City

Institute of Engineering

Department of Computer

Under Graduate Academic Calendar (2020-21)

Sem - I

Sr.No.	Details of Activity	Date	Incharge/Responsibility
June 2020			
1	Lab Practical's Demonstration by faculties	10/06/2020& 11/06/2020	All Faculty Members
2	Teaching Plan /Lab Plan Submission	12/06/2020	All Faculty Members
3	Admission Procedure For SE,TE & BE	13/06/2020& 15/06/2020	Class Coordinators
4	Time Table Preparation & Display of time table & Syllabus on Web site / Notice boards in department	15 /06/2020	Time table co-ordinator Prof.S.B.Borse
5	Lab Set up (Installation of require S/W & H/W w.r.t. syllabus)	13 /06/2020& 15/06/2020	Lab Incharges & Technical Assistance
6	Provisional Roll list Assignment by respective Class Co-ordinators	15 /06/2020	Class Coordinators
7	Commencement of Teaching(classes for prerequisites of all subjects)	16 /06/2020	All Subject Incharges
8	Submission of Consent for Elective Subject	22/06/2020	Project Co-ordinator & Class Co-ordinator
July 2020			
9	Assignment based on topics covered in prerequisites session	24/07/2020- 27/07/2020	All Faculty Members
10	Faculty meeting about prerequisites classes Review	27/07/2020	HoD & All Faculty Members


11	Conduction of Revision session (SE,TE & BE) based on covered topics in prerequisites classes	30/07/2020 – 31/07/2020	All Subject Incharges
12	Academic Audit Meeting with ,Academic Assessment & Quality Improvement committee(AAQIC) members	31/07/2020	Principal ,HoD ,All faculty members of department & External committee members of AAQIC
August 2020			
13	Commencement of Academic session,conduction of online classes for all classes	01/08/2020	All Subject Incharges
14	Submission of BE Project Topics	04/08/2020	Project Co-ordinator
15	Celebration of Independence Day	15/08/2020	Trust Office
16	Student's Monthly Attendance shared on official group /Display to Notice Board	28/08/2020	Class Coordinators
September 2020			
17	Students Association of Computer (SAC) Committee Formation	02/09/2020– 03/09/2020	Class Representative & SAC Co-ordinator
18	Teacher's Day Celebration(Online Mode)	05/09/2020	SAC committee members
19	Online Test I conduction for all classes (SE,TE & BE)on covered topics	07/09/2020- 11/09/2020	All Subject Incharges
20	1 st BE Project Presentation/Demonstration (Stage I) (Online Mode)	10/09/2020 – 11/09/2020	Project Co-ordinator ,Project Guides

			Supervisor appointed
21	Alumni Meet(Online Mode)	13/09/2020	Alumni Co-ordinator, HoD & All Faculty Members
22	Engineer's Week Celebration (SAC Activities) (Online Mode)	15/09/2020	SAC committee members & Students from SE, TE & BE
23	Expert Lectures against Gap identification /Content Beyond Syllabus for SE, TE & BE(Online Mode)	17/09/2020-18/09/2020	Respective Course Incharges & Class Coordinators
24	Student's Academic Mid Term Feedback	30/09/2020	Class coordinators & Prof.S.B.Borse
25	Letters to parents regarding student's attendance(I)	30/09/2020	Class Coordinator
	October 2020		
26	Online Test II conduction for all classes (SE, TE & BE) on covered topics	05/10/2020-09/10/2020	All Subject Incharges
27	2 nd BE Project Presentation/Demonstration (Stage I) (Online Mode)	12/10/2020 - 13/10/2020	Project Co-ordinator, Project Guides Supervisor appointed
28	IIT Spoken Tutorial Test on FOSS tool (SE, TE & BE)	20/10/2020-21/10/2020	Prof.
29	Letters to parents regarding student's attendance(II)	30/10/2020	Class Coordinator
	November 2020		
30	3 rd BE Project Presentation/Demonstration On Topic w.r.t. Project oral examination/Submission of Project Seminar Report (Stage I)	02/11/2020-03/11/2020	Project Co-ordinator, Project Guides Supervisor appointed

31	Online Test III conduction for all classes (SE,TE & BE)on covered topics	02/11/2020-06/11/2020	All Subject Incharges
32	Mahatma Jyotiba Phule Death Anniversary	28/11/2020	Trust Office
33	Conclusion of teaching	30/11/2020	All Faculty Members
34	Work Load/Portfolio Distribution for Sem II	30/11/2020	HoD
	December 2020		
35	University Theory Examination	01/12/2020 – 30/12/2020	Exam Section & Exam Co-ordinator Prof.R.P.Aher
*			

All activities related to admissions /examinations are subject to the circulars from respective authorities.

HoD



(Dr.M.U.Kharat)

Principal



(Dr.V.P.Wani)