

### Internal Quality Assurance Cell

Date: - 09/09/2024

#### Notice


The Internal Quality Assurance cell (IQAC) has scheduled for a meeting on 13/09/2024 at the Conference room. All the IQAC members are requested to attend the meeting and the agenda details are given below.

Venue: - Conference Room, Ground Floor, IOE

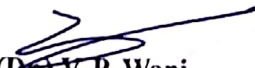
Time: - 3 PM

#### Agenda

- Discussion on all NAAC criteria
- Review on International Conference
- AICTE IDEA Lab

  
Prof. (Dr.) S. D. Kalpande  
IQAC Coordinator  
MET's Institute of Engineering



  
Prof. (Dr.) V. P. Wani  
**Principal**  
MET's Institute of Engineering,  
Bhujbal Knowledge City  
At. Adgaon, Tal. & Dist. Nashik-3.

### Minutes of Internal Quality Assurance Cell Meeting held on 13/09/2024

The IQAC coordinator welcomed the Principal and all IQAC members to the meeting, and the following areas were discussed in the forum.

#### Discussion on all NAAC criteria points

##### 1. Curricular Aspects

Discussion: The committee reviewed the curriculum design, syllabus updates, and integration of skill development modules.

Decisions:

- Incorporate more multidisciplinary courses.
- Strengthen industry-institute interface.
- Ensure regular curriculum review meetings at departmental level.

##### 2. Teaching-Learning and Evaluation

Discussion: Methods of teaching, student participation, assessment patterns, and feedback mechanisms were discussed.

Decisions:

- Adopt innovative teaching methods.
- Implement formative assessments.
- Enhance student feedback collection and analysis.

##### 3. Research, Innovations, and Extension

Discussion: Research publications, patents, collaborations, and extension activities were discussed.

Decisions:

- Increase research funding.
- Encourage faculty-student research projects.
- Strengthen community outreach programs.

## Institute of Engineering

### 4. Infrastructure and Learning Resources

Discussion: Infrastructure facilities, library resources, labs, and ICT tools.

Decisions

- Upgrade laboratory equipment as per requirement of SPPU, Pune.
- Digital library access.

### 5. Student Support and Progression

Discussion: Mentoring, counselling, placement records, and student achievements were reviewed.

Decisions:

- Strengthen career counselling.
- Increase industry interface for placements.
- Track alumni progress.

### 6. Governance, Leadership, and Management

Discussion: Administrative processes, policy implementation, and leadership effectiveness were discussed.

### 7. Institutional Values and Best Practices

Discussion: Ethical practices, sustainability initiatives, and best practices were discussed.

### 8. Action Plan & Next Steps

- Assign responsibilities and prepare documentation for accreditation readiness.

### Review on International Conference

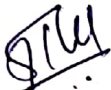
HOD, Mechanical Engineering Department explain the proposed plan for International Conference for all engineering departments. Discussion conducted on proposed schedule, venue, streams and publishing partner of conference for each stream of engineering. The proposed date of conference will be on first week of March 2025. For smooth conduction of conference Principal sir recommended to identify the coordinator for respective department.

## Institute of Engineering

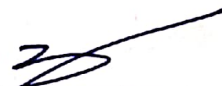
### AICTE IDEA Lab

Principal emphasizes on the importance of AICTE- IDEA scheme and its benefits for skill development of students and industry -institute interaction. IQAC members suggested to apply for this scheme for improving practical innovative approach in the students and help in research projects of PG, PhD scholars.

The meeting concluded with a vote of thanks by Dr. Nisha Patil. The Chairperson appreciated the active participation and emphasized the importance of continuous monitoring.

  
Prof. (Dr.) S. D. Kalpande  
IQAC Coordinator  
MET's Institute of Engineering



  
Prof. (Dr.) V. P. Wani  
**Principal**  
MET's Institute of Engineering,  
Bhujbal Knowledge City  
At. Adgaon, Tal. & Dist. Nashik-3.

Internal Quality Assurance Cell

IQAC Meeting Attendance list- Academic Year 2024-2025

Date- 13/09/2024

Venue:- Conference Room, IOE, Nashik.

Time- 03.00 PM

S.N.	IQAC Committee Post	Name	Sign
1	Chairperson	Dr. V. P. Wani	
2	Management Representative	Dr. R. Narkhede	
3	Teachers Representative	Dr. S. V. Gumaste	
4	Teachers Representative	Dr. P. N. Ghumare	
5	Teachers Representative	Dr. P. M. Yawalkar	
6	Teachers Representative	Dr. D. P. Kadam	
7	Teachers Representative	Dr. V. J. Gond	
8	Teachers Representative	Dr. N. R. Kale	
9	Teachers Representative	Dr. V. S. Khairnar	
10	Teachers Representative	Mr. P. D. Jadhav	
11	Teachers Representative	Dr. N. D. Patil	
12	Administrative Officer	Mr. S. L. Prasad	
13	Nominee From Society	Mrs. Ashwini Pant	
14	Nominee From Student	Mr. Varad Neve	
15	Nominee From Alumni	Dr. A. S. Patil	
16	Nominee From Industry/Employer	Mr. Kiran Shinde	
17	IQAC Coordinator	Dr. S. D. Kalpande	
18	Department Coordinator, AI & DS	Dr. N. D. Patil	
19	Department Coordinator, E&TC	Dr. D.B. Ahire	
20	Department Coordinator, Mechanical	Dr. R.R. Barshikar	
21	Department Coordinator, Electrical	Dr. Utkarsha Mohite	
22	Department Coordinator, Applied Sciences	Dr. Rajendra Dhake	
23	Department Coordinator, Civil	Mr. Vivek Wagh	
24	Department Coordinator, Computer	Mr. Mahesh Korade	
25	Department Coordinator, IT	Mr. Kunal Ahire	
26	Department Coordinator, MCA	Mr. Javed Attar	



**Principal**  
MET's Institute of Engineering,  
Bhujbal Knowledge City  
At. Adgaon, Tal. & Dist. Nashik-3.